PARISH COUNCIL OF NEWTON-WITH-CLIFTON

ACCOUNTS AND FINANCIAL STATEMENTS

2018/19

1ST April 2018

TO

31st March 2019

PARISH COUNCIL OF NEWTON-WITH-CLIFTON BALANCE SHEET

31st March 2019	COMMUNITY ASSETS (FIXED)	st March 2018
£		£
32,080.00	Newton Hall Park Land	32,080.00
8,000.00	William Pickles Park	8,000.00
112,000.00	Village Hall buildings	112,000.00
867.17	Village Hall chairs	1,157.17
1,050.24	Park bench seats	844.02
0.00	Children play equipment, Newton	2,379.42
7,982.90	Children play equipment, Clifton	10,354.21
220.00	Christmas tree lights (2NO sets)	330.00
350.00	Bus shelter	700.00
555.00	ICT equipment	832.50
163,105.31		168,677.32
,	CURRENT ASSETS	,
8,212.34	Sundry Debtors and Prepayments	7,772.70
<u>26,677.14</u>	Bank account	26,519.43
34,889.48	Total Current Assets	34,292.13
40-004-0		
197,994.79	TOTAL ASSETS & DEBIT BALANCES	202,969.45
	LIABILITIES & CREDIT BALANCES	
5,186.05	Revenue Creditors	4,864.68
1,766.37	Accruals and Deferred Income	3,215.00
6,952.42	Total Current liabilities & Credit Balances	8,079.68
191,042.37	NET ASSETS(LIABILITIES)	194,889.77
	Represented by	
13,455.33	Deferred receipts (grants, contributions &c)	17,809.15
350.00	Property by deed of gift	700.00
13,272.65	General Establishment Reserve	12,416.23
163,964.39	General Capital Fund	163,964.39
191,042.37		194,889.77

F. Wilson Clerk/Responsible Financial Officer 28th April 2019

PARISH COUNCIL OF NEWTON-WITH-CLIFTON

REVENUE ACCOUNT

31st March 2018	INCOME	31st March 2019
£		£
11,491.00	Grants from Local Authorities &c.	12,606.00
52,525.00	Precept	55,163.00
970.00	Council Tax Reduction Scheme Grant	128.00
0.12	Bank Interest	0.26
5,234.72	Deferred receipts	4,703.82
0.00	Miscellaneous	600.00
70,220.84	Total income	73,201.08
	EXPENDITURE	
3,804.83	Establishment expenses	4,511.28
405.00	Audit fees	410.00
2,500.00	Legal fees	232.00
12,048.00	Amenity (Street)Cleansing	12,456.00
1,720.00	Grants to Local Organisations	1,760.00
2,182.38	Village hall repairs, maintenance &c	985.74
21,094.17	Parks, Playing Fields & Open Spaces	21,129.75
13,567.52	Former "Fylde in Bloom", Trust projects	13,951.95
1,450.96	Lund Church grounds	1,483.20
4,862.88	Highways amenity verge maintenance	5,023.20
680.00	Highways, bus shelters, SpID, signage &c.	625.00
324.36	Millennium Gardens	242.16
1,133.62	Christmas tree	1,536.67
65,773.72	Total expenditure	64,346.95
	Add	
	ADMINISTRATION EXPENSES	
6,866.29	Honoraria remuneration	7,099.74
1,158.29	Office employment expenses, administration, pension &c.	897.97
8,024.58	Total administration expenses	7,997.71
73,798.30	Total expenditure	72,344.66
-£3,577.46	Excess (- shortfall) of income	£856.42
£3,577.46	General reserve fund transfer	-£856.42
0.00	Income and Expenditure Account Balance	0.00

F. Wilson Clerk/Responsible Financial Officer 28th April 2019

NOTES ON THE ACCOUNTS for the year ending 31st March 2019.

1. Statement of Accounting Policies

Accounting convention

The financial statements are prepared under the historical cost basis modified to include the revaluation of freehold land and buildings.

Fixed assets

No depreciation is provided on freehold land and buildings. Depreciation is provided on other fixed assets so as to write off their cost by equal annual instalments on the 1st October each year over the following periods:

Plant and machinery 20 years (maximum), equipment 5 years, office equipment 5 years.

2.

Tangible
Fixed

ixed					
Assets		Freehold Land	Plant, machinery	Equipment	Total
	Cost or residual valuation	and Buildings	& infrastructure	& fixtures	
	at 1st April 2018				
	Village hall	112000	-	-	112000
	Recreational land	40080	-	-	40080
	"Kickabout" area	0			0
	Car Park -Village Hall	0			0
	Parks equipment	-	8355.23	-	8355.23
	Equipment			8242.09	8242
		152080	8355.23	8242.09	168677
	Additions				
	Parks seat	-	-	300	300
				300	300
	Disposals	-	-	-	-
	Depreciation				
	at 1st October 2018	0	-4085	-1787	-5872
	Net account value				
	as at 31/03/2019	152080	4270	6755	163105

3. Sundry Debtors/Prepayments/Accrued Income

Accounting provision has been made for prepayments/ accrued income as follows:-

Insurances	£292.96
Lancashire Association of Local Councils	£499.97
Society/Association of Local Council Clerks	£162.00
	£ <u>954.93</u>
Debtors are as detailed below.	
H.M. Revenue and Customs (HMRC payable after 31/3/19)	£7257.41
	£ <u>7257.41</u>

4. Sundry Creditors / Accruals/Deferred Income

Amenity cleansing contractor	£1038.00
Recreational grounds maintenance contractors	£3183.60
Establishment, insurances, legal, pension, office expenses, seasonal decorations	£2730.82
	£6952.42

5. Long term liabilities

Public Works Loan Board.

There are no loan finance arrangements.

Lease Finance

There are no lease finance arrangements.

6 Local Government Act 1972 Section 137 & Local Government Act 1972 s.215 (6) Payments

Local organisations donations and grants £1760
"Rural Splash" - Kirkham baths £1000

7. Agency work.

The following services have been undertaken by the council on behalf of other authorities under agency agreements. Partial reimbursement by financial grant has been made by the appropriate authorities.

Amenity cleansing, highway bus shelters £12456
Amenity and housing association area grass cutting £5023

8. Materiality.

Adjustments made relate to items which exceed £100.

10. Advertising and publicity.

No expenditure was incurred in respect of this item.

11. Tenancies.

The following tenancies exist: Council as tenant.

Landlord Property Rent/Term Repairing/Non repairing

Duchy of Lancaster Land at Boltons Croft £35.00 Repairing

Salwick 10 years Supplemental lease negotiated 02/02/08

Effective from 01/02/2009

12. . Pension funding.

Formerly provision has been made in accordance with Council Minute 9f 6/11/01 together with the separate minute in respect of this Exempt Item. The Clerk has previously reported this may prove to be considered inadequate pending the outcome of ongoing enquiries relating to these matters.

Notwithstanding this provision Council was required to comply with the workplace pension provisions and, in accordance with Minute 10b 03/12/15, selected the National Employment Savings Trust (NEST) Corporation with annual employer contributions agreed 3.75% of the clerk's total remuneration and a ex gratia/gratuity lump sum of £3341.25 in accordance with Minute 13a 05/05/16.

13. Council Tax base.

From the information available at the time of budget processing the agreed precept of £65495, previously £55163, caused an increase of £10.36 in the local Band D council tax for 2019/20. The most recently available computation of the Council Tax base for the Parish is 998 (previously 998) and this element costs Council Tax payers, for each £1000.00 raised, as follows:-

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
.668	.779	.891	1.002	1.225	1.447	1.670	2.004

PROPERTY and Asset register ITEM 1. BUILDINGS, (Village Hall)	Value £	Class
INCLUDING Fixtures & Fittings	112000	1
1a Village Hall equipment		
(Tables 20 NO. Chairs 48 NO.)	1585.28	HX
(Tables 5 NO. Chairs 42NO. & chair trolley)	810.23	HX
Village Hall cooker	365.91	HX
Village Hall equipment (Tables 6 NO.)	575.26	HX
Village Hall equipment (chairs 90 NO.)	1447.17	Н
Village Hall kitchen boiler	329.99	HX
Village Hall larder fridge	153	HX
Village Hall car park sign	175	HX
ITEM 2. LAND (Recreational Parkland and	43686	н
and playing fields and "Kickabout" Sports area)	40000	
ITEM 3 STREET FURNITURE ETC.		
12 Wayside seats	1049.05	IH
Wayside seat	540	Н
7 Litter bins	830.94	HX
SpID	2908	IH
Bus shelter A583	3500	IG
Rock salt spreader	700	G
ITEM 4 GATES AND FENCES -FENCE		
Rail system Newton Hall Park	5266	IH
Rail system William Pickles Park	8968	IH
ITEM 5 PLAYGROUND EQUIPMENT		
Slide	3800	IH
Single bay set of swings, two seats (Junior) (1 NO.)	2408	IH
Tom Thumb climbing frame unit (1 NO.)	4200	IH
Plum climbing frame unit (2NO.)	17800	IH
Mobiles (Horse & Elephant)(2NO)	1120	IH
Single bay, two seats swing (1 NO.)	2000	IH
Swing units (2NO.)	4832	IH
City aero wheel	910	IH
Junior swing - huck birds nest seat	1733	IH
Bench seats	517.5	HX
Birds nest swing Clifton	5849	Н
Surf roundabout Clifton	4308	Н
Bench seats	540	Н
Bench seats	937.8	Н
Bench seats	300	Н
ITEM 6 CONTENTS IN BUILDINGS		
Computer	832	Н
ITEM 7 MOWERS AND SIMILAR MACHINERY		
Gardens Trust barrels	2674.22	HX
Gardens Trust 18NO tubs/branded	279	HX
6NO. Window boxes/liners	653.8	HX
ITEM 8 SPORTS EQUIPMENT		
Football goals	1030	Н
ITEM 9		
Chairman's Chain of Office	1058.84	IX
Christmas trees - lights	1176	HX
G = Gifted		
= Historic cost		

Code G = Gifted

H = Historic cost

I = Insurance

R = Equipment replaced.

X = Fully written off balance sheet account

	2017/10	2017/10	2010/10	2010/10	2010/20
	2017/18	2017/18	2018/19	2018/19	2019/20
Income	Budget	Actual	Budget	Actual	Budget
Local Authority Receipts					
Amenity Cleansing Grant	£9,222	£9,222.00	£9,545	£9,924.00	£10,152
Bus Shelters Grant	£560	£560.00	£560	£560.00	£560
Council Tax Reduction Scheme Grant	£970	£970.00	£128	£128.00	£0
Fylde Borough Council - band concert	£250	£0.00	£0	£0.00	£0
Verge Mtc LCC Grant	£1,709	£1,709.00	£1,709	£2,122.00	£2,171
	£12,711	£12,461.00	£11,942	£12,734.00	£12,883
Total Local Authority Receipts	£12,711	£12,461.00	£11,942	£12,734.00	£12,883
Other income	212,711	212,101.00	211,712	212,734.00	212,003
Miscellaneous	£0	£0.00	£0	£600.00	£0
Precept	£50,023	£52,525.00	£53,163	£55,163.00	£60,495
Bank Interest	£0	£0.12	£0	£0.26	£0
Reserve TFR's.	£9,204	£0.00	£4,002	£0.00	£0
Deferred Receipts	£6,329	£5,234.72	£4,704	£4,703.82	£4,704
	£65,556	£57,759.84	£61,869	£60,467.08	£65,199
	200,000	<i>we1,70510</i> .	201,009	200,107100	200,100
	£65,556	£57,759.84	£61,869	£60,467.08	£65,199
Total Income	£78,267	£70,220.84	£73,811	£73,201.08	£78,082
Gross Income	£78,267	£70,220.84	£73,811	£73,201.08	£78,082
Expenditure					
General Establishment Expenses					
Audit fees	£410	£405.00	£415	£410.00	£424
Publications	£17	£17.00	£17	£17.00	£18
Chairman's Allowance	£149	£145.00	£149	£150.00	£155
Civic Insignia &c	£0	£0.00	£250	£0.00	£250
Civic Sunday Band Concert	£476	£0.00	£0	£0.00	£0
Conference & training expenses	£0	£50.00	£0	£70.00	£72
Donations & Subscriptions	£2,078	£1,538.05	£1,899	£1,454.33	£1,655
Election Expenses	£0	£0.00	£0	£0.00	£1,250
Grants to local organisations	£1,800	£1,720.00	£1,763	£1,760.00	£1,822
Legal fees	£2,500	£500.00	£500	£232.00	£240
Treales Roseacre Wharles s.137 contribution	£0	£2,000.00	£0	£0.00	£0
Insurance, General	£837	£835.19	£856	£853.60	£883
Establishment charges & miscellaneous	£174	£109.00	£112	£332.50	£362
Notice/sign boards	£0	£0.00	$\mathfrak{L}0$	£0.00	£518
Printing/stationery, carriage, travel & postages	£1,130	£1,070.59	£1,033	£1,317.02	£1,475
Councillor subsistence/travelling expenses	£0	£0.00	£50	£0.00	£0
Best Kept Village	£41	£40.00	£41	£41.00	£41
Christmas trees and lights	£1,409	£1,133.62	£1,213	£1,536.67	£1,539
	£11,021	£9,563.45	£8,298	£8,174.12	£10,704
Total General Establishment Expenses	£11,021	£9,563.45	£8,298	£8,174.12	£10,704
		6			

	2017/18	2017/18	2018/19	2018/19	2019/20
77'II	Budget	Actual	Budget	Actual	Budget
Village Hall	£654	£668.73	£685	£695.74	£720
Insurances Repairs,	£1,240	£1,513.65	£1,600	£290.00	£2,300
Renewals &c	£1,538	0	£500	0	£0
Electrical, fire &c inspections	£0	£0.00	£0	£0.00	£0
Electrical, the ecc hispections	£3,432	£2,182.38	£2,785	£985.74	£3,020
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Total Village Hall	£3,432	£2,183.38	£2,785	£985.74	£3,020
Administration overheads					
Honoraria	£6,899	£6,871.22	£7,131	£7,108.02	£7,356
Pension and administration	£305	£405.54	£416	£337.69	£350
Office & computer supplies	£299	£507.82	£53	£275.83	£54
Telephone, internet &c	£246	£240.00	£469	£552.00	£213
	£7,750	£8,024.58	£8,069	£8,273.54	£7,973
Total Administration overheads	£7,750	£8,024.58	£8,069	£8,273.54	£7,973
Services					
Highway and amenity services					
Amenity Cleansing	£11,931	£12,048	£12,349	£12,456	£12,892
Bus shelters, wayside seats &c	£1,500	0	£0	0	£0
Litterbins, signage &c	£0	£350	£359	£350	£362
SpiD operations	£308	£330.00	£338	£275.00	£311
Spin operations	£13,739	£12,728.00	£13,046	£13,081.00	£13,565
Total Highway services	£13,739	£12,728.00	£13,046	£13,081.00	£13,565
Parks, Open Spaces & Estates					
Former Fylde in Bloom Trust projects					
Window boxes	£864	£869.52	£891	£898.20	£930
Hayracks	£1,153	£1,159.44	£1,188	£1,197.60	£1,240
Vicarage Lane/A583 beds	£638	£641.52	£658	£662.52	£686
Wheelbarrow displays	£452	£454.32	£466	£469.32	£486
Barrels, Gro Bags,&c	£4,313	£3,795.21	£3,890	£3,921.75	£4,059
Flower beds, Preston Old Road	£1,438	£1,517.56	£1,504	£1,602.80	£1,659
Flower beds, Clifton Lane	£1,286	£1,293.60	£1,326	£1,336.44	£1,383
Flower beds, Blackpool Road	£860	£853.03	£874	£866.76	£897
Sandy Gap	£442	£444.12	£455	£458.76	£475
Meadow Cl. Flower Bed	£77	£145	£118	£85	£88
Village Hall beds/shrubs	£774	778.32	£798	£804	£832
Windmill feature	£748	141.24	£145	£146	£151
	£13,044	£12,092.88	£12,313	£12,449.31	£12,885
Total Fylde in Bloom	£13,044	£12,092.88	£12,313	£12,449.31	£12,885
-		7	•	,	,

	2017/18	2017/18	2018/19	2018/19	2019/20
	Budget	Actual	Budget	Actual	Budget
Housing Estates					
Meadow Close/Ash Court, Avenham Pl.	£0	£0.00	£0	£0.00	£0
Glebe Mews	$\underline{\mathfrak{t}0}$	£0.00	$\mathfrak{L}0$	£0.00	£0
	£0.00	£0.00	± 0.00	£0.00	± 0.00
Total Housing Estates	£0	£0.00	£0	£0.00	£0
Newton Hall Park					
Grass cutting	£1,861	£1,936	£1,985	£1,933	£2,001
Repairs, renewals &c	£4,275	£4,991.86	£4,547	£3,794.10	£3,725
Bench repairs	£210	£195.00	$\mathfrak{L}0$	£0.00	£0
Fence,gate,hedge, trees &c	£185	£255	£261	£235	£243
Newton Hall,pitch,curtilage &c	<u>£26</u>	£13.75	<u>£14</u>	£0.00	<u>£0</u>
	£6,556	£7,392.08	£6,807	£5,962.54	£5,969
Total Newton Hall Park	£6,556	£7,392.08	£6,807	£5,962.54	£5,969
Open Spaces					
Open Spaces maintenance	£705	£688.68	£706	£711.48	£736
Triangle area	£933	£534.32	£548	£584.32	£605
Scale Hall, Hill Cresc. Cuts	£1,396	£1,403.76	£1,439	£1,450.08	£1,501
Scale Hall/Hill Cresc' Hedges, Shrubs &c.	£1,153	£1,159.80	£1,189	£1,197.72	£1,240
Scale Hall/Hill Cresc.Other	<u>£26</u>	£0.00	<u>£0</u>	£0.00	<u>£0</u>
	£4,213	£3,786.56	£3,881	£3,943.60	£4,082
Total Open Spaces	£4,213	£3,786.56	£3,881	£3,943.60	£4,082
Dixon Farm Mews					
Grass cutting Dixon Farm Mews	£219	£220.20	£226	£227.40	£235
Hedge mtc.	£174	£130	£133	£210	£217
	£393	£350.20	£359	£437.40	£452
Total Dixon Farm Mews	£393	£350.20	£359	£437.40	£452
School Lane					
School Lane P/Area -bedding &c	£518	£454.32	£466	£469.32	£486
Flowerbed	<u>£261</u>	£262.08	£269	£270.72	£280
	£779	£716.40	£734	£740.04	£766
Total School Lane	£779	£716.40	£734	£740.04	£766
Village Hall					
Village Hall Field -cuts	£1,434	£1,482.64	£1,520	£1,490.28	£1,542
Village Hall Field, Pitch/fence	£26	£0.00	£0	£0.00	£0
V/Hall grounds/surrounds/hedge	<u>£0</u>	£124.34	<u>£137</u>	£115.00	£35
	£1,460	£1,606.98	£1,657	£1,605.28	£1,577
Total Village Hall	£1,460	£1,606.98	£1,657	£1,605.28	£1,577
1000. 1000 1100	21,100	8	21,007	21,000.20	~1,5//
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	2017/18	2017/18	2018/19	2018/19	2019/20
	Budget	Actual	Budget	Actual	Budget
William Pickles Park	62.062	62 646 21	62.007	62 702 21	62.01.5
Repairs, renewals &c	£3,863	£3,646.31	£3,987	£3,782.21	£3,915
Grass cutting	£3,050	£3,107.31	£3,185	£3,197.65	£3,310
Bench/fence repair	£81	0	£0	£338.03	£350
Hedges, trees, shrubs	£113	£453.33	£339	£1,088.00	£940
	£7,107	£7,206.95	£7,511	£8,405.89	£8,514
Total William Pickles Park	£7,107	£7,206.95	£7,511	£8,405.89	£8,514
Boltons Croft Play Area					
Rent	£35.00	35	£35	35	£35
Grass cutting & maintenance	£0.00	£0.00	£0	£0.00	£0
Fencing	£0.00	£0.00	£0	£0.00	£0
Tellenig	£35	£35.00	£35	£35.00	£35
	233	233.00	~33	255.00	233
Total Boltons Croft Play Area	£35	£35.00	£35	£35.00	£35
Church Room and Grounds					
Lund Church & School Room grounds	£1,831	£1,450.96	£1,487	£1,483.20	£1,535
Grant towards path works.	<u>£0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	£1,831	£1,450.96	£1,487	£1,483.20	£1,535
Total Church Room and Grounds	£1,831	£1,450.96	£1,487	£1,483.20	£1,535
LCC Verge Areas					
Clifton Lane	£219	£219.96	£225	£227.16	£235
Preston Old Road	£452	£454.32	£466	£469.32	£486
A583 r/o shelter amenity verge	£219	£220.20	£226	£227.40	£235
Avenham Place	£0	£0.00	£0	£0.00	£0
School Lane	£1,107	£1,113.36	£1,141	£1,150.08	£1,190
Stanagate	£1,819	£1,830.00	£1,876	£1,890.48	£1,957
Parrox Lane (west)	£480	£482	£494	498.36	£516
Scale Hall Lane (east)	£219	£220	£226	227.40	£235
Beech Drive, Oak Lane	£321	£322.44	£331	£333.00	£345
Beech Birre, Guit Buile	£4,835	£4,862.88	£4,984	£5,023.20	£5,199
Total LCC Verge Areas	£4,835	£4,862.88	£4,984	£5,023.20	£5,199
Millennium Gardens					
Clifton	£254	£324.36	£332	£242.16	£251
Newton-with-Scales	£0	£0.00	£0	£0.00	£0
TOTAL WILL DOLLED	£254	£324.36	£332	£242.16	£251
Total Millennium Gardens	£254	£324.36	£332	£242.16	£251

	2017/18 Budget	2017/18 Actual	2018/19 Budget	2018/19 Actual	2019/20 Budget
Trust projects	S		Z .		S
Parrox Lane (previously Viking boat)	£219	£220.20	£226	£227.40	£235
Preston Old Road (previously fishing boat)	£241	£242.04	£248	£250.08	£259
Millstone	£480	£482.40	£494	£498.36	£516
Dowbridge feature	£878	£530.00	£543	£526.80	£545
	£1,817	£1,474.64	£1,512	£1,502.64	£1,555
Total Trust projects	£1,817	£1,474.64	£1,512	£1,502.64	£1,555
	£42,325	£41,299.89	£41,614	£41,830.26	£42,820
Total Parks, Open Spaces & Estates	£42,325	£41,299.89	£41,614	£41,830.26	£42,820
	£78,266	£73,798.30	£73,812	£72,344.66	£78,082
Total Expenses	£78,266	£73,798.30	£73,812	£72,344.66	£78,082
Operating Excess/(Deficit)	£0.00	-£3,577.46	£0.00	£856.42	£0.00
Other Income	0.00	£0	£0	£0	£0
Other Expenses	£0	£0	£0	£0	£0
Net (-deficit) surplus transferred to reserves.	£0.00	-£3,577.46	£0.00	£856.42	£0.00

Balance Sheet (Monetary Assets & Short Term Liabilities) 31st March 2019

		3 13t Maion 2013	
Current Assets			
	£		£
			£
Bank	26600.51		
Money Market	76.63		
•			
	26677.14		26677.14
Debtors	0		
VAT	<u>7257.41</u>		
	7257.41		7257.41
Other			
Accrued Income	0		
Prepaid	<u>954.93</u>		
	954.93		954.93
	001.00		001.00
			34889.48
Current liabilities			
A compale and Defermed in comp	4700 07		
Accruals and Deferred income	-1766.37		
Creditors	<u>-5186.05</u>		
	-6952.42		<u>-6952.42</u>
	0002.12		27937.06
			2/93/.00
Net capital			
110t capital			
0 10 " 1			4400:
General Capital			14664.41
Gratuity			0
General			<u>13272.65</u>
Contorui			10212.00

F. Wilson Clerk/Responsible Financial Officer 28th April 2019

27937.06

Capital I	Reconciliation
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Fixed Assets	£	£		£
Recreational Land William Pickles Park Kickabout area	32080 8000 <u>0</u> 40080			40080
Buildings	112000			112000
Equipment, plant &c				
William Pickles Park equipment Bus shelter A583 Christmas tree lights (2NO sets) Children play equipment, Clifton Bench seats Computer Chairs - Village Hall	3920.18 350 220 4,062.72 1,050.24 555.00 867.17	11025.31		11025.31
				163105.31
<u>Liabilities</u>				100100.01
PWLB Other	£0.00			<u>£0.00</u> 163105.31
<u>Capital</u>				
Deferred Receipts			-13805.33	
General Capital Fund			<u>-163964.39</u> -177769.72	-177769.72
Capital balance (-in hand)/o/drawn				-14664.41

F. Wilson Clerk/Responsible Financial Officer 28th April 2019